

CITY COUNCIL PROCEEDINGS
PUBLISHED SUBJECT TO THE GOVERNING BODY'S REVIEW AND REVISION

A regular meeting of the Beach City Council was called to order by Mayor Jeanne Larson on August 16, 2021 at 7:00 p.m. Present when the meeting was called to order was City Council Nick Hegel, Tim Marman, Lynn Swanson-Puckett (via telephone), Sarah Ross, Bev Wolff, Andy Zachmann, PWS Randy Dietz, City Auditor Kimberly Gaugler, Engineer Jasper Klein, and guest Ron Tolstad.

The Pledge of Allegiance was recited.

Roll call was taken. All members were present.

Mayor Larson called for any additions or corrections to the agenda. Independent Auditor Ron Tolstad, of Schmitz Holmstrom, CPA was added to the agenda for review of the 2019 Audit Report.

Minutes

Minutes of the meeting on August 2, 2021 were presented. Wolff moved to approve the minutes, second by Zachmann. Motion carried unanimously.

Sheriff's Report

Sheriff Muckle's written report for the month of July consisting of 62 calls, 4 citations and 1 written warning was reviewed.

Public Works Report

PWS Dietz reviewed his written report.

Independent Auditor's Review for the year 2019

Ron Tolstad, of Schmitz-Holmstrom CPA reviewed their Engagement Letter with the City of Beach. Tolstad presented the Audit Report for the Fiscal Year ending December 31, 2019. Hegel moved to approve, second by Ross. Motion carried unanimously.

Bid Opening for sidewalk project

A bid opening was held at 7:30 p.m. for a sidewalk, curb and gutter project on Central Avenue S. Marman declared a conflict of interest and will abstain from voting. Mayor Larson opened sealed bids with results being; Novotny Construction, LLC - \$15,226.00 and Marman Plumbing & General Construction, Inc. - \$8,500.00. Zachmann moved to approve the low bid from Marman Plumbing & General Construction, Inc., second by Wolff. Motion carried.

Auditor Report

Gaugler reviewed her written report. Gaugler reviewed the monthly financial statement for July. Zachmann moved to approve, second by Hegel. Motion carried unanimously.

Engineer's Report

Engineer Klein was present to review his written report.

2021 Street and Utility Improvement Project: BEK completed the punch list items. Closeout documentation for the project was provided. Final Balancing Change Order 3 in the amount of \$1,961.00 was reviewed. Marman moved to approve Change Order 3, second by Wolff. Motion carried unanimously. Contractor's Application for Payment 4 – Final in the amount of \$58,566.45 was reviewed. Marman moved to approve Payment 4 – Final Payment, second by Wolff. Motion carried unanimously. Final Inspection and Acceptance Forms were reviewed and signed by Mayor Larson.

2021 6th Street Watermain Improvement Project: Elite completed all major work. A punch list was created and sent to the contractor for completion. Project closeout will commence once punch list is complete.

NDDOT Transportation Alternatives Program Project: The City was previously awarded \$200,000 in funding to proceed with the next phase of multiuse trail. NDDOT is expecting this project to be constructed in 2022. City's estimated match is \$110,000 for Construction and Engineering. Marman suggested the engineer contact NDDOT and request an extension to 2023 for construction. The extension would provide the City a little more time to seek additional matching funds for the project.

Committee Reports

Park Board

Ross reported the pool closed on August 12th. A new pool heater has already been purchased and will be installed before next season. There was a shortage of employees this summer, additional staff will be needed next year.

Zoning

Wolff reported Two Applications for Building were approved at the Zoning Board meeting held earlier in the day.

Police

Hegel presented a request from Prairie Patriot Firearms Training (PPFT) out of Mandan to utilize the shooting range for a concealed weapons course. Zachmann moved to approve the request contingent on; 1. PPFT provide proof of business insurance equal to or in excess of the City's, 2. All individuals accessing the shooting range must sign a waiver releasing the City of any and all damages, 3. PPFT must sign a waiver releasing the City from any and all damages, second by Hegel. Motion carried unanimously. Hegel moved to approve the proposed Law Enforcement Services Contract for 2022 at the rate of \$8,522.80/month for a total of \$102,273.60/year. This includes a minimum of 40 hrs per week for the investigation of ordinance violations, patrol within the City and be on-call 24/7 for handling emergencies. Hegel-yes, Swanson-Puckett-yes, Ross-yes, Wolff-yes, Zachmann-yes, Marman-no. Motion carried.

New Business

No other business was brought forward. Wolff moved to adjourn, second by Ross. Meeting adjourned at 8:30 p.m.

ATTEST:

Jeanne Larson, Mayor

Kimberly Gaugler, City Auditor